



New To Moore County Schools CHECK LIST

www.ncmcs.org/EnrollingYourChild

| Required for Enrollment | |
|--------------------------------|--|
| | Birth Certificate (original or certified copy) |
| | Legal Documents (custody, adoption, etc) |
| | Proof of Domicile - utility bill or purchase agreement <ul style="list-style-type: none"> • Proof of purchase with down payment • Power. Water, Cable, Phone with proof of usage <ul style="list-style-type: none"> ○ Cannot accept cell phone bill, remote services bills, or lease agreements • New residence can provide proof of connection and then utility with usage within 30 calendar days from 1st day of attendance |
| | Immunization Records |
| | Health Assessment Form – signed by doctor <ul style="list-style-type: none"> • Only for students new to NC Public Schools |
| | Previous School's Contact information (name, city, state, & phone number) |

| Documentation As Applicable | |
|------------------------------------|---|
| | IEP, 504, or Gifted Paperwork |
| | Test Data (state testing, end of grade testing, ACT/SAT, specialized testing) |

| Additional Helpful Information | |
|---------------------------------------|----------------------------------|
| | Copy of Cumulative Folder |
| | Current Schedule |
| | Transcripts |
| | Withdraw Grades/Progress Reports |

| For Students Participating in Extra Curricular | |
|---|--|
| | Sports Physical for Middle and High School Students (separate from Health Assessment Form) Activity Records (JROTC, National Honor Society) |
| | Letters of Attestation from coaches or extracurricular supervisors |

Before Coming to Moore County Schools TO DO

| Before Leaving Your Previous School | |
|--|---|
| | Notify current school of upcoming move (preferably 2 weeks) |
| | Complete withdrawal paperwork |
| | Request current records, transcripts, and report cards |
| | Pay outstanding fees |
| | Return any equipment, textbooks, or library books to school |

| When Arriving in Moore County | |
|--------------------------------------|---|
| | Identify your student's school |
| | Complete the online registration documentation <ul style="list-style-type: none"> • Active duty military families can begin this process prior to arrival after providing PCS Orders (pursuant to G.S. 115C-407.5 and G.S.115C-336 a9) |
| | Start gathering required documentation (see reverse) |
| | Contact the new school for an enrollment appointment with appropriate personnel |
| | Visit school website for school specific information, dress code, supply lists, etc |
| | For summer enrollments, contact your new school for New Student Orientation dates |

| For Our Military Families | |
|---|--|
| Moore County Schools is proud to serve military families. | |
| <p>Our Military Family Liaison, Erica Funk will be happy to help in any way. Please feel free to contact her at efunk@ncmcs.org or 910-947-2976. Additionally, there is a wealth of information for military connected families on our website at www.ncmcs.org/MilitaryFamilies.</p> | |
| <p>We comply with the Interstate Compact on Educational Opportunity for Military Children (G.S. 115C-407.5) and NC General Statute regarding school assignment (115C-366(a9)). Active Duty Military families PCSing to Moore County Schools are allowed to enroll remotely after providing a copy of orders to their new schools or the Military Family Liaison. This includes communicating with counselors and administration to discuss scheduling and the opportunity to apply for any programs/athletics prior to arrival.</p> | |